## 3.1.3 Rules for audio and video

You do need a separate bib for items that are different due to any one of the following:

- The number of items in the set (4 CDs vs. 5 CDs)
- Different format, (Cassette vs. CD, VHS vs. DVD vs. Blu-ray)
- Closed-captioned for the hearing impaired
- "This film is described for people who are blind or have low vision"
- Abridged or Unabridged
- Letterbox
- Wide Screen or Full Screen
- Special/anniversary edition
- Different special features (has bloopers, or other short extra content)
- Serial publications

## Note for combined formats

If you circulate formats separately, each item needs to be attached to the bib that corresponds to the item's format (i.e. Frozen Blu-Ray/DVD combo). If you circulate items together you can attach to the bib with both formats (i.e. Skippyjon Jones book with CD).

## 7.6 Special consideration for AV series titles

## **Bibs with Multiple formats**

When items attached to one bibliographic record are barcoded separately because they have different formats, this should be indicated using call number |Z format with each format spelled out completely. The |Z information must be manually entered in these cases.

EXAMPLE: LINCOLN|ZDVD and LINCOLN|ZBOOK.

EXAMPLE: DVD LAND|ZDVD and DVD LAND|ZBLU-RAY